



## County of San Mateo Planning & Building Department Agricultural Advisory Committee

John Vars, Chair  
Natalie Sare, Vice Chair  
Lauren Silberman, Secretary  
Dr. Igor Lacan

James Oku  
Jess Brown  
Jim Howard  
Jonathan Winslow

Koren Widdel  
Peter Marchi  
Ryan Casey

County Office Building  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, California 94063  
650/363-1825  
[planning.smcgov.org](http://planning.smcgov.org)

### Regular Meeting

**Date:** Monday, May 8, 2023  
**Time:** 6:00 p.m. to 8:00 p.m.  
**Place:** Ted Adcock Community Center – South Day Room  
535 Kelly Avenue, Half Moon Bay, California

#### **\*\*\*IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE\*\*\***

This meeting of the Agricultural Advisory Committee will be at the Ted Adcock Community Center, South Day Room, at 535 Kelly Avenue, Half Moon Bay, California. Members of the public will be able to participate in the meeting in person at the Ted Adcock Community Center, South Day Room, or remotely via the Zoom platform. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions below.

#### **Remote Public Participation Option**

1. The May 8, 2023 Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/97015177990>. **The meeting ID is: 970 1517 7990.** The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). **Enter the meeting ID: 970 1517 7990** and then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or \*9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

\*Written public comments may be emailed to [sburlison@smcgov.org](mailto:sburlison@smcgov.org), and such written comments should indicate the specific agenda item on which you are commenting.

**\*Please see instructions for written and spoken public comments below.**

**ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Summer Burlison, Planning Liaison, as early as possible but no later than 10:00 a.m. on the business day before the meeting at (650) 363-1815 and/or [sburlison@smcgov.org](mailto:sburlison@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**\*Instructions for Public Comment During Meeting**

Members of the public may address the Members of the Agricultural Advisory Committee as follows:

**\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [sburlison@smcgov.org](mailto:sburlison@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. If your emailed comment is received by 5:00 p.m. on the business day before the meeting, it will be provided to the Members of the Agricultural Advisory Committee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00 p.m. on the business day before the meeting, the Planning Liaison will make every effort to either (i) provide such emailed comments to the Agricultural Advisory Committee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

**\*Spoken Comments**

If you wish to speak to the Agricultural Advisory Committee, please fill out a speaker's slip and hand it to the Committee Secretary. If you have anything that you wish distributed to the Agricultural Advisory Committee and included in the official record, please hand it to the Committee Secretary who will distribute the information to the Agricultural Advisory Committee members and staff.

If participating by Zoom, please click on the "raise hand" feature or \*9 if calling in on a phone. Once the Chair calls on you to speak, you will be activated and/or unmuted to speak.

**\*Additional Information:**

Public records that relate to any item on the agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Agricultural Advisory Committee.

**MATERIALS PRESENTED FOR THE MEETING:**

Applicants and members of the public may submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee

Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

**AGENDAS AND STAFF REPORTS ONLINE:**

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below, please contact the corresponding Project Planner indicated. To subscribe to the Agricultural Advisory Committee agenda mailing list, please “subscribe” to email updates at the above website link.

**CORRESPONDENCE TO THE COMMITTEE:**

Summer Burlison, Interim Agricultural Advisory Committee Liaison  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, CA 94062  
(650) 363-1815  
Email: [SBurlison@smcgov.org](mailto:SBurlison@smcgov.org)

**NEXT MEETING:**

The next regularly scheduled Agricultural Advisory Committee meeting is on June 12, 2023.

**AGENDA**  
**6:00 p.m.**

1. **Call to Order**
  2. **Member Roll Call**
  3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time.
  4. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
  5. **Consideration of Meeting Minutes** for the January 9, 2023 AAC meeting.
  6. **Discuss** a recommendation to the County to encourage Peninsula Open Space Trust (POST) to provide utility/water easements on their agricultural lands, associated with Lake Lucerne Mutual Water Company, before acquisitions by Midpeninsula Regional Open Space District.
  7. **Community Development Director’s Report.** (*Planning Liaison*)
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8. **Presentation and Discussion** on Midpeninsula Regional Open Space District’s Draft Agricultural Policy. Presentation by: Midpeninsula Regional Open Space District.
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9. **Adjournment**

**Roll Sheet – May 8, 2023**

## Agricultural Advisory Committee

	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<b>Voting Members</b>														
James Oku Farmer	X	X	X	X	X	X	X		X	X	X	X		
Natalie Sare Farmer	X		X		X	X	X	X		X			X	
John Vars Farmer	X	X	X	X	X	X	X	X	X	X	X	X	X	
Peter Marchi Farmer	X	X	X	X	X	X	X	X	X	X		X	X	
Ryan Casey Farmer	X	X	X	X	X	X	X	X	X		X	X	X	
Jonathan Winslow Public Member	X	X	X	X	X	X		X	X		X	X	X	
Lauren Silberman Ag Business	X	X		X	X		X	X		X	X	X		
**Vacant Farmer		X	X		X	X								
**Vacant Farmer	X	X		X	X									
**Vacant Public Member	X	X	X	X	X	X			X	X	X			
**Vacant Conservationist	X		X	X	X	X			X	X				
<b>Non-Voting Members</b>														
Natural Resource Conservation Staff Jim Howard														
San Mateo County Agricultural Commissioner Koren Widdel	X	X	X	X	X	X		X	X	X	X	X	X	
Farm Bureau Executive Director Jess Brown	X	X	X	X	X	X			X		X	X	X	
UC Co-Op Extension Representative Dr. Igor Lacan														
<b>Planning Liaison</b>														
San Mateo County Planning Liaison Summer Burlison	X	X	X	X	X	X	X	X	X	X	X	X	X	
<b>X: Present    Blank Space: Absent or Excused    Grey Color: No Meeting    *Special Meeting    **Position vacant</b>														