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*A Municipal Advisory Council to the
San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair
Beatriz Cerrillo, Vice-Chair
Rosario Gonzalez
Linda López
Rosaura Lopez
Jennifer Ruiz
Blair Whitey
Francis Santos, Youth Member
Esmeralda Rosales, Alternate Youth Member

**North Fair Oaks Community Council
Meeting Minutes**

Thursday, November 29, 2018

7:00 p.m.

Fair Oaks Community Center, Multipurpose Room, 2600 Middlefield Road, Redwood City

| Issue | Discussion |
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| <p>Roll Call</p> | <p>Present: Everardo Rodriguez, Beatriz Cerrillo, Linda López, Rosario Gonzalez, Francis Santos, Jennifer Ruiz, Esmeralda Rosales, Blair Whitney.</p> <p>Absent: Rosaura López</p> <p>County Staff: Iliana Rodriguez – Deputy County Manager, Brian Kulich – Deputy County Counsel, Mitzy De La Pena Medina, Ivan Leung, Raymond Larios –Office of Community Affairs.</p> |
| <p>Public Comment</p> | <ul style="list-style-type: none"> Community Member Rafael Abundano announced that the Siena Youth Center would be having a pancake sale to fund a trip (Dec 8 and Dec 16 from 8 a.m. to 4 p.m.). |
| <p>Recommendation regarding an Off-Street Parking Exception, pursuant to Section 6117 of San Mateo County's Zoning</p> | <ul style="list-style-type: none"> Presentation by Laura Richstone, Planner I Two buildings existed on the site located at 2557 El Camino Real. The proposed project would be for an addition/remodel and to create 5 parking spaces. The requirement for off-street parking exceptions requires the 5 spaces. Area rezoned from C-2/S-1 (commercial) to CMU-1 There would be no changes to the height of the building. |

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| <p>Regulations, to allow a driveway width of 12 feet where 15 feet is required and five (5) uncovered parking spaces where seven (7) parking spaces are required for an addition to an existing hardware store located at 2557 El Camino Real in the unincorporated North Fair Oaks area of San Mateo County.</p> | |
| <p>Questions from Council Members</p> | <ul style="list-style-type: none"> • Council Member Blair Whitney stated that he had observed the retail space across the street did not have parking. • Ms. Richstone answered that adding retail space would trigger the parking requirement and could not speak to the situation across the street. • Council Member Linda Lopez asked for elaboration on the fence marked in the presentation. • Ms. Richstone answered the fence was in place to avoid customers spilling into the adjacent property and kept the flow of traffic confined in one lot. • Council Member Linda Lopez asked if there would be enough room for cars to maneuver. • Ms. Richstone answered there would be enough space for this by way of a two-point turn and that this would comply with parking requirements in respect to the dimensions of the parking spaces. • Chair Everado Rodriguez asked what they would be selling in this added retail space. |

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| | <ul style="list-style-type: none"> • Ms. Richstone answered that she does not know. |
| <p>Public Comment</p> | <ul style="list-style-type: none"> • Community member Allen Recht spoke on behalf of the neighbor next to the proposed project stated parking options were nearby and that there was concern the structure would have windows that peer into the adjacent property. • Ms. Richstone answered that the height restriction on the proposed project would prevent the windows to peer into the adjacent property. Additionally, the area below would be storage and have few foot traffic. • Community member Rosie Peeters stated she was concerned because many people speeded on El Camino Real and worried the project would create unsafe merging conditions because parking would be complicated. • The applicant stated that people from the adjacent property parked more on the street than his own customers and that he had attempted reaching out to neighbors. Lastly, that his store was a specialty store and receives very few traffic. |
| <p>Council action</p> | <ul style="list-style-type: none"> • Motion: To recommend approval for the Recommendation regarding an Off-Street Parking Exception, pursuant to Section 6117 of San Mateo County’s Zoning Regulations, to allow a driveway width of 12 feet where 15 feet is required and five (5) uncovered parking spaces where seven (7) parking spaces are required for an addition to an existing hardware store located at 2557 El Camino Real in the unincorporated North Fair Oaks area of San Mateo County. • Motion: Whitney/ Second: Ruiz. • Yes: 6; Whitney, Ruiz, Cerillo, Linda Lopez, Gonzalez, Santos. • No: 0 • Abstained: 1; Rodriguez. |
| <p>Recommendation regarding a Use Permit, pursuant to Section 6398.2 of San Mateo County’s Zoning (NMU/ECR) Regulations, to allow off-site parking</p> | <ul style="list-style-type: none"> • Presentation by Dave Holbrook, Planning & Building Department in lieu of Liza Aozasa, Deputy Director of Planning Department. • Council Member Linda Lopez recused herself from this agenda item. • There was a meeting with the Selby Park Community on Nov. 15th. A parking plan was reviewed in this meeting. • At the meeting, the amount of parking and the times were confirmed. • An issue that came up was employee parking. This was very low and most of these employees were gone by the afternoon. • Loading zone issues were discussed. The proposal marked a few options: Provide parking in the rear parking or create a spot on El Camino Real. Department of Public Works will decide and pass the application to Caltrans. • A County agreement could be reached with Chantilly; this says that all leased parking spaces that have changes in reducing said parking need to be brought |

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| <p>through a shared parking arrangement with two nearby properties to meet the parking regulations triggered by the remodel and expansion of the Chantilly II restaurant located at 3001 El Camino Real.</p> | <p>to the County. If not, the Planning Commission would reduce seating or revoke the permit. This agreement would be atypical but resolve the issues and provide accountability.</p> <ul style="list-style-type: none"> • If approved, there would be a 6-month administrative review; this process would allow for Chantilly to be reviewed regarding performance and compliance. • The next steps would depend on Council recommendation. |
| <p>Questions from Council Members</p> | <ul style="list-style-type: none"> • Council member Blair Whitney asked if there would be any rideshare parking. • Mr. Holbrook answered that most patrons drive their own vehicles. However, a loading zone as discussed on El Camino Real would be ideal. • Chair Everado Rodriguez asked if the meeting with the Selby community was positive. • Dave Holbrook answered that it was very positive and provided much of the language in the conditions placed. |
| <p>Public Comment</p> | <ul style="list-style-type: none"> • Louis Paolino stated that his family has owned the property since the mid-forty's and after seeing the presentation he urged the council to approve the recommendation. • Prior Chantilly owner Richard Frankesian stated that he sold to the current owner because his group had gone above and beyond representing the reputation of the restaurant while also listening to the community. • Community member and co-owner of K&L merchants Todd Zacher, stated he had seen tenants come and go before. After meeting with the new owner, he was convinced that he would be a great neighbor and an asset to the community. |

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| <p>Council Action</p> | <ul style="list-style-type: none"> • Motion: To approve the Recommendation regarding a Use Permit, pursuant to Section 6398.2 of San Mateo County’s Zoning (NMU/ECR) Regulations, to allow off-site parking through a shared parking arrangement with two nearby properties to meet the parking regulations triggered by the remodel and expansion of the Chantilly II restaurant located at 3001 El Camino Real. • Motion: Gonzalez/ Second: Whitney. • Yes: 6; Rodriguez, Cerrillo, Gonzalez, Whitney, Ruiz, Santos. • No: None. • Recused: 1; Linda Lopez. |
| <p>Presentation regarding Neighborhood Parking Permit Program</p> | <ul style="list-style-type: none"> • Presentation by Joe Lo Coco, Deputy Director of Public Works • Research of 46 local entities was conducted to see what other permit programs look like. • West Selby was incorrect on the slide should be East Selby. • Contact was made through NextDoor with Selby Park residents. • By looking at other agencies a proposal was formulated. • Cost ranges from free to \$200. The current proposal was for the permit to cost \$75 a year. • Number of permits per household were not clear in other programs. • There would be exceptions, non-residents could park but only for two hours maximum. • County performed parking analysis must demonstrate a minimum 80% occupancy rate. • The department surveys communities that apply and determine eligibility. A coordinator would provide an application to the Sheriff’s Office or Fire Department and ultimately this would go to the Board of Supervisors for final approval after many other steps. |
| <p>Questions from Council Members</p> | <ul style="list-style-type: none"> • Vice Chair Cerillo asked to expand on the parking analysis. • Mr. Lo Coco answered that they would measure parking spaces between driveways and determine how many vehicles could be parked in that space. • Council Member Linda Lopez asked if this would be a pilot program. • Mr. Lo Coco answered no. This would be a county-wide program. • Council Member Linda Lopez asked if prior to finalizing, more community feedback could be heard. • Mr. Lo Coco answered that this was not final but only an outline and subject to change. • Council member Linda Lopez asked if other Councils were being reached out to. |

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| | <ul style="list-style-type: none"> • Mr. Lo Coco answered yes and that they also engaged communities through NextDoor. • Council member Linda Lopez asked what the citation amount for violations would be. • Mr. Lo Coco answered that he did not have an amount, but it would be a standardized amount. • Council member Whitney asked if the cost could be lower and commented to an unrelated issue of recycling and curb painting. • Mr. Lo Coco answered that he acknowledged this but cannot provide input to that comment. |
| Public Comment | <ul style="list-style-type: none"> • Community member Rosie Peeters stated her support in favor of this program. • Community member Kent Manske asked if a portion of the neighborhood have restrictions or if it would have to be all streets in the neighborhood. • Mr. Lo Coco answered that it could certainly be a portion of the neighborhood. But they were looking for continuity. |
| Presentation regarding North Fair Oaks Garbage Rates for 2019 | <ul style="list-style-type: none"> • Presentation by Lillian Clark, Resource Conservation Program Manager • The County manages two garbage and recycling districts in North Fair Oaks. • County’s role was to set annual rates, ensure contractor compliance, make recommendations, the final rate was approved by the Board for adoption. • The current cost of service was between \$46 to \$54.28 • There could be a 12 percent increase in 2020. • In 2019, the goal would be to align rates to cost of service. • The new rates would be effective January 1, 2019 but won’t change until July because of the tax roll. • This covers collection, disposal, recycling, and handling. • Recology could pick up Christmas trees and shopping carts. At the shoreline facility, cooking oils, paint cans, containers with flammables could be disposed. • Recology also picked up illegal dumping. There were 164 of those incidents year-to-date. |
| Questions from Council Members | <ul style="list-style-type: none"> • No questions from the council. |
| Public Comment | <ul style="list-style-type: none"> • No public comment. |

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| <p>Update regarding Community Collaboration for Children’s Success (CCCS)</p> | <ul style="list-style-type: none"> • Presentation by Maeve Johnston, Community Health Planner. • CCCS background and initiative had different phases. • The main objective was to gather data through neighborhood leadership groups. By gathering this data, they identified challenges and potential strategies to solve problems. • CCCS heard from about 200 people in the area about the needs in the community. • Main concerns among youth were categorized. Affordability and cost of living was the main concern. Not enough childcare was the second biggest concern. • In the category of Resilience building, the main concern was not enough with supportive adults. • Lack of services and activities was the third concern. • Identifying assets to better align needs were conducted by internal county analysis with feedback from partners. • There would be a final neighborhood leader group and meeting to create a plan. • In the implementation phase; fundraising would be conducted to finance projects. |
| <p>Questions from the Council</p> | <ul style="list-style-type: none"> • No questions from the council. |
| <p>Public Comment</p> | <ul style="list-style-type: none"> • No public comment. |
| <p>Supervisor’s Report</p> | <ul style="list-style-type: none"> • Senior Legislative Aide Irving Torres spoke on behalf of Supervisor Warren Slocum. • Year-in-reflection of all the achievements include: ban on flavored tobacco, more than \$100,000 for legal defense fund, Sheriff’s block parties, and the preservation of a large amount of affordable housing. • In 2019 the next phase of Middlefield Junction and the completion of that project would be some of the achievements to come. |
| <p>Council Questions</p> | <ul style="list-style-type: none"> • No questions from the council. |
| <p>County Manager</p> | <ul style="list-style-type: none"> • A brochure on the Vectors Control District was provided. • Street sweeping schedule was provided. • Mobile app flyer provided in the packet with the information on illegal |

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| | <p>dumping.</p> <ul style="list-style-type: none"> • Brochures on illegal dumping would be mailed to all residents of North Fair Oaks followed by increased enforcement. • Ethics training must be completed by Council Members by January 24. • There was more availability to place bins next to taquerias on Middlefield Road, but this might not be a clear way to resolve the issue. Further investigation would be conducted on working with Taco Bell to improve the cleanliness in that area. • The portable restroom on the Fair Oaks School soccer field was locked during non-usage times due to liability issues. |
| Council Member Reports | <ul style="list-style-type: none"> • No Council Member Reports. |

| Next Meeting |
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| <p>North Fair Oaks Community Council Study Session Thursday, January 17, 2019 at 6:30pm Fair Oaks Community Center, Multipurpose Room</p> <p>North Fair Oaks Community Council Regular Meeting Thursday, January 24, 2019 at 7:00pm Fair Oaks Community Center, Multipurpose Room</p> |