

Informational Meeting for Potential CoC Applicants - San Mateo County CoC
July 13, 2016
Minutes

Note: All handouts distributed at this meeting are also available online at <http://hsa.smcgov.org/2016-continuum-care-nofa-notice-funding-availability>

Topic	Discussion
<p>General Information on 2016 CoC NOFA</p>	<p>Reviewed handout - Highlights of the 2016 CoC NOFA</p> <p>NOFA for 2016 fairly similar to 2015 NOFA Annual Renewal Demand for 2016 is \$8,160,635 Tier 1- \$7,589,390 Tier 2- \$571,245</p> <p>Bonus funding may be requested for new Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) projects serving single adults, families or youth. We can apply for up to \$408,031 (5% of our Annual Renewal Demand). Re-allocated funds may be used to create new RRH or PSH projects, or for HMIS or Coordinated Entry.</p> <p>San Mateo County may also create new projects through the re-allocation of funds from lower performing existing grants. The amount of available re-allocation funds is expected to be in the range of \$100,000 to \$200,000.</p> <p>Important Changes Since 2015</p> <ul style="list-style-type: none"> • CoCs that have a history of re-allocating lower performing projects will receive a competitive advantage. • Analysis of system performance is required. CoCs that complete and submit system performance measures by August 1, 2016 receive points in the competition. • Applicants may now count rent collected from program participants as match.

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Applicant Process and Instructions for Renewal Applications	<p>Reviewed handout - Information for Renewal Applications</p> <p>The NOFA can be accessed at http://www.hudexchange.info. It establishes this year's funding criteria for the Continuum of Care (CoC) Homeless Assistance Programs (sometimes also referred to as the McKinney-Vento Homeless Assistance Act programs).</p> <p>APR for June 1, 2015-May 31, 2016 due to HSA Friday, July 15, 2016.</p> <p>The NOFA indicates that HUD probably has enough funding to award grants to all eligible renewal projects nation-wide. However, HUD is still asking all CoC's to place projects into Tier 1 and Tier 2. This year's Tier 2 is 7% of the CoC's Annual Renewal Demand or \$571,245. If a bonus project is placed in Tier 1, then an amount equivalent to the amount requested for the bonus must also be placed in Tier 2.</p>
Applicant Process and Instructions for New Applications	<p>Reviewed handout – Availability of Funding for New Permanent Supportive Housing or Rapid Re-Housing Projects</p> <p>Individual Project Applications are due to HSA on August 10, 2016. Please do not submit in e-snaps. Submit PDF and Word template to Center on Homelessness via email.</p> <p>The deadline for San Mateo County to submit our CoC application to HUD is September 14, 2016.</p> <p>San Mateo County is eligible to request up to \$408,031 for bonus permanent housing projects, which may include permanent supportive housing serving chronically homeless households with the greatest severity of need and longest histories of homelessness or rapid re-housing projects serving literally homeless single adults or families with children.</p> <p>San Mateo County may also create new projects through the re-allocation of funds from lower performing existing grants. The amount of available re-allocation funds is expected to be in the range of \$100,000 to \$200,000 and may be used for permanent housing projects- permanent supportive housing or rapid re-housing projects as described above). These funds may also be used by the CoC Lead Agency (San Mateo County Human Services Agency) for dedicated HMIS projects or coordinated entry projects.</p> <p>Please refer to the document "Availability of Funding for New Permanent Housing and Rapid Re-Housing Projects" for additional information.</p>

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<p>Rating and Ranking Criteria</p>	<p>Reviewed handout – 2016 CoC Competition Project Review and Ranking</p> <p>CoCs are required to rate and rank projects based on objective assessment of performance and strongly encouraged to re-allocate lower performing projects.</p> <p>The NOFA requires that each CoC conduct a transparent and objective process to review and rank all applications for renewal of existing projects and creation of new projects. Ranking of renewal projects must demonstrate the use of established objective criteria used to review project applications. Additionally, the CoC must place projects into Tier 1 and Tier 2, with projects in Tier 2 having to compete nationally for funding.</p> <p>Reviewed the rating and ranking process and criteria, the performance standards, the scoring factors for renewal projects, the scoring factors for new projects, and the ranking and tiering policies. These were approved by the CoC Steering Committee on July 8, 2016.</p> <p>The Review Panel will meet on or about August 22, 2016 to determine the ranking of the projects.</p> <p>Prior to the meeting, the H.S.A. staff will calculate the preliminary score for all renewal applicants using the objective Scoring Factors in Attachment B.</p> <p>Prior to the meeting, the Panel will receive copies of all new project applications for review and scoring. New project applications will be scored using the scoring factors in Attachment C.</p> <p>At the meeting, the Review Panel will determine the order of ranking of projects in accordance with the ranking and tiering Policy.</p> <p>The rankings will be brought to the Continuum of Care Steering Committee for approval on or about August 26, 2016.</p>
<p>e-snaps Project Application Tips</p>	<p>e-snaps was not available at the time of the meeting. Project application will likely look similar to last year’s application. As soon as e-snaps is open, HSA will send an email out with instructions and tips.</p>

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<p>Questions and Answers</p>	<p>Q. Established range of funds for a large scale project? A. There is no established range.</p> <p>Q. Will the funding come back again? A. If new project gets funded, then the following year, the project can apply for continued funding as a renewal project.</p> <p>Q. Do we want more Rapid Re-Housing? A. The CoC welcomes any types of applications for all available funding.</p> <p>Q. When looking at the measures, is it strict or are they looking at the population served as part of their analysis? A. The measures are used in our local ranking and rating standards. Performance standards and scoring factors are explained in the document 2016 CoC Competition Project Review and Ranking Process.</p> <p>Q. Confirming, scoring factors 1-8 will come from the APR? A. APRs, Clarity, and Looker will be used to obtain the data for scoring factors 1-8 for renewal projects. See Methodology for Renewal Scoring Factors on page 9 of the document 2016 CoC Competition Project Review and Ranking.</p> <p>Q. What about leverage? Is leverage required? A. We will be reviewing the leverage requirements and will inform stakeholders. We can't assume that there will not be leverage requirements this year, until we get confirmation. (Note: after this meeting, it was confirmed that applicants do not need to submit documentation of leverage this year.)</p> <p>Q. What is considered a new project? A. A new project is a new program/new services. If a project is receiving CoC funds, that project will apply under the renewal process.</p> <p>Anyone may contact the CoC with any questions about the application process or how to complete the application. Questions should be directed to Kate Bristol, Focus Strategies (kate@focusstrategies.net), Jessica Silverberg (JSilverberg@smcgov.org) and Brian Eggers (BEggers@smcgov.org). Please include Kate, Jessica and Brian on all emails.</p>