

Juvenile Justice and Delinquency Prevention Commission

San Mateo County, California

Juvenile Hall and Camp Inspection Report

Please respond to sections that apply to the facility you are inspecting.
Type or print clearly.

Facility Name: Camp Glenwood Date of this Inspection: 8/22/14
Address: 400 Log Cabin Ranch Road, La Honda CA Date of Last Inspection: 8/16/13
Contact Person: Bill Johnson / Sam Parnianfar / Sam Moala Facility Capacity: 60
Phone Number: 650-363-4373 Average Population: 20
Presiding Juvenile Court Judge: Judge Clifford Cretan Current Population: 16
Commission Inspection Team: Al Serrato, Rick Boitano, Mieke Barrows

Major Concerns, Observations, and Recommendations

Fire Inspection Report: Yes No Date: 9/12/14 – several items were noted. Mr. Moala has forwarded the list to Public Works because they are responsible for most of the items.

Health Department Report: Yes No Date: don't have a health dept inspection

Medical Department Report: Yes No Date: 4/10/14

Environmental Health Report: Yes No Date: 6/16/14

Nutritional Health Report: Yes No Date: 9/25/13

Facility Safety/Security Report: Yes No Date: 8/25/14 – there are a number of items identified on the Facility Safety report that need to be addressed. See attached.

Comments: Glenwood continues to be an impressive program. The passion that staff have for helping the youth is evident everywhere. We are very lucky to have this resource in our county.

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Concerns:

The inspection team had several concerns:

- Youth are no longer going to court for regular reviews. Now they only go to court if things are not going well. Staff thinks these reviews are important for motivation and help keep the youth on track. The commission inspectors agree with this and recommend that these regular reviews be reinstated.

- The county has asked Glenwood to stop using creek water to water the garden due to severe water shortages. This is unfortunate as they use the fruit and vegetables from the garden for food. Right now, they are carrying grey water into the greenhouse to water those plants.

- We would like the county to come out to paint the walls on the unit. Right now there is peeling paint on the walls.

- The numbers at Glenwood have been down for a while now. This reflects what has been going on statewide. Staff reported that low numbers make Glenwood more like a group home and that it functions better with larger numbers (more competition between units, etc).

Areas Reviewed

Quality of Life:

- Physical Plants
- Meals/Nutrition
- Mental Health
- Physical/Dental Health
- Religious Services
- Volunteer Involvement
- Visiting
- Other: _____

Programs:

- Education
- Vocational/Employability
- Community Service
- Victim/Gang Awareness
- Substance Abuse
- Other: _____

Persons Interviewed:

- Minors
- Superintendent
- Medical Staff
- School Staff
- Supervisor
- Youth Supervisor/Staff
- Food Services Staff
- Other: _____

General Information

Does the facility house minors under Section 601 of the Welfare & Institutions Code? Yes No

If "Yes", are these minors separated from those minors classified under Section 602 of the Welfare and Institutions Code? Yes No If "Yes", explain: _____

Has the facility exceeded capacity since last inspection?: Yes No If "Yes", explain: _____

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Fire Department Pre-Plan for Emergencies: Yes No Date of Last Drill: They have a Department approved pre-plan for emergencies and evacuations in our Emergency Evacuation Binder. They do monthly fire drills, but the last time Glenwood did a drill with the fire departments was in 2011.

Staff Pre-Plan for Emergencies: Yes No Date of Last Drill: 8/14/14 – aim for once a month.

Since Last Inspection

Number of Suicides: 0 Number of Suicide Attempts: 0

Number of Escapes: 0 * Number of Escape Attempts: 0

Number of Deaths: 0

Comments: * They have an AWOL from home pass about every 3-6 months. Since February of 2012, Glenwood has had seven AWOL's from Home Passes. Six of them were later booked into Juvenile Hall. Their latest AWOL was on 8/16/2014 and he is still not in custody

Staffing

Staff to minor ratio: Awake 1:15 Sleeping 1:30

How is staff backup handled during grave-yard shift?: There are 1-2 staff that provide backup for breaks, etc. If they need backup in an emergency, they call the sheriff. If someone doesn't show up for a shift, staff has to stay until backup is available, though this is very rare.

Language support provided in: English, Spanish, Tongan, Samoan, Persian

Describe general staff and minor interactions: Very good. Respectful. It is clear that the staff really care about the youth and the youth know this.

Describe the diversity of staff: Diverse – Latin, African-American, Polynesian, Middle Eastern

Comments: They try to have at least four staff during awake times so they can cover all programs and have emergency response staff available.

Staff training:

- 160 hours of juvenile core training
- 40 hours PC832 (peace officer) training
- 40 hours at Glenwood (break in)

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GS1/2/3 have 24 hours of mandatory training per year; ISMs have 40 hours. Permanent staff need to have a AA minimum but prefer BA. They need to be well rounded, have a passion for working with kids.

Conditions of Grounds and Building Exterior

Lawns: Acceptable Unacceptable: _____

Playing Fields: Acceptable Unacceptable: _____

Blacktop: Acceptable Unacceptable: _____

Paint: Acceptable Unacceptable: _____

Blacktop: Acceptable Unacceptable: _____

Roof: Acceptable Unacceptable: all buildings have new roofs

Drains and Gutters: Acceptable Unacceptable: new drainage put in as part of capital project

General Appearance: Acceptable Unacceptable: _____

Comments: _____

Condition of Interior of Building

Walls: Acceptable Unacceptable: See note on paint

Paint: Acceptable Unacceptable: Peeling paint in unit. Glenwood has to go through county to get the work done and this can take 6-8 months. Would love to have kids paint as learning opportunity but they are not allowed to due to union issues

Floors: Acceptable Unacceptable: _____

Ceilings: Acceptable Unacceptable: _____

Drains: Acceptable Unacceptable: _____

Plumbing Fixtures: Acceptable Unacceptable: bathrooms have been redone and look very nice

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Air Vents/Heating/Windows: Acceptable Unacceptable: new windows installed in units

Storage of Cleaning Fluids/Chemicals: Acceptable Unacceptable: locked up

Weapon Locker Location: Acceptable Unacceptable: _____

Recreation/Sports Equipment: Acceptable Unacceptable: _____

Hallways Clear/Doors Propped Open: Acceptable Unacceptable: _____

Sleeping Rooms: Acceptable Unacceptable: _____

Beds (type, 12" off floor?): Acceptable Unacceptable: _____

Art, Books, Personal Items Allowed in Rooms: Acceptable Unacceptable: Youth keep belongings in a locker. No personal pictures allowed. They can have a journal and pencil.

Court Holding Area (access to water and toilet?): Acceptable Unacceptable: n/a

Graffiti Present: Acceptable Unacceptable: none

Ample Blankets: Acceptable Unacceptable: Youth have one blanket. Staff reported that units are 70 degrees in winter.

Study Area: Acceptable Unacceptable: Youth can study at table in unit, or on their bed if they prefer.

Adequate Lighting: Acceptable Unacceptable: _____

Temperature: Acceptable Unacceptable: With new foam roof and new windows, it is cooler in summer and warmer in winter.

Comments: There is a noticeable difference in the facilities at Glenwood. The new roofs, new windows and new bathrooms definitely give it an upgraded look and feel. We would like the county to paint the walls in the units so that there isn't peeling paint in the boys' living area.

Orientation of Minors

Are minors oriented to the rules and procedures?: Yes No Explain: Staff orient the youth when they arrive. Rules and procedures are available in English and Spanish.

Are rules and grievance procedures posted?: Yes No Explain: Grievance forms are available in the units. Grievance procedure is outlined on the top of the form.

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What is in place to ensure that these rules and procedures are understood by minors?: Rules are reiterated in context. They go over the rules during group every few months.

Interviewed Minors: Yes No Details: We had lunch with the youth. Several youth we spoke to at lunch were very happy at the facility. They liked the opportunities available to them. When asked about school, one youth said that they really taught him there and compared it to his old school where he was just given a book and told to read it and highlight it.

The minors were kept busy during the day with a variety of different activities, including school, recreation, athletics and shops. They seemed to interact quite well with the staff and expressed appreciation for the efforts of the staff. They said they were well-fed and seemed generally positive about their experience at Glenwood.

Meals/Nutrition

Kitchen (clean, knives and chemicals locked): Acceptable Unacceptable: _____

Have the youth working in the kitchen been trained?: Yes No Details: _____

Are meals served cafeteria style?: Yes No Details: _____

Are minors permitted to converse during meals?: Yes No Details: _____

Are staff present and supervising during meals?: Yes No Details: _____

Are weekly menus posted?: Yes No Details: _____

Are servings ample, nutritious, appetizing?: Yes No Details: _____

Weaker minors protected from having food taken from them?: Yes No Details: Cannot share without staff permission

Length of time allowed to eat?: 35-45 minutes

Mealtimes (no more than 14 hours between meals, breakfast to dinner, without a snack)

Breakfast: 8am Lunch: 12 noon Dinner: 5pm

Comments: Snacks at 11am, 3pm, 9pm

Meals often prepared with fruit and vegetables from the wonderful garden they have at Glenwood. Youth work in the garden.

Personal Appearance of Minors

Appearance: Acceptable Unacceptable: _____

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Showers (frequency, privacy, supervised): Acceptable Unacceptable: 1x day in the evening

Condition of clothing (clean, fit, etc.): Acceptable Unacceptable: _____

Clothing appropriate to current weather: Acceptable Unacceptable: _____

Comments: _____

Programs

Recreation (type, amount, etc.): Acceptable Unacceptable: 3 hours of programming each night

Exercise (daily schedule, amount, etc.): Acceptable Unacceptable: youth can participate in weightlifting, basketball, soccer, softball, volleyball. They go on cross country runs on the trail. Youth also compete in ranch sports league to play sports against other ranches.

Access to Religious Services: Acceptable Unacceptable: Non-denominational service on Sunday. Bible study is held once every 2 weeks. If no one comes to perform service, they watch 1 hour of Joel Olsteen. Youth who refuse religious service do a quiet activity in the Rec Hall.

Medical and Mental Services: Acceptable Unacceptable: see Medical/Mental Health section

Volunteer Program: Acceptable Unacceptable: They participate in Habitat for Humanity

Counseling Services: Acceptable Unacceptable: Available to everyone who is court ordered or who wants counseling

Family Reunification Planning: Acceptable Unacceptable: From Sam Moala: "Program written description is mailed to the Family before the client arrive at Camp. Staff conduct home visit to talk to the Family and answer any questions they may have before client goes on Home Passes. They get at least one phone call a week to talk to their Guardians. The legal guardians and any family members which Probation feel will be positive influences on the clients are allowed to visit on Sundays from 1:30PM to 4:30 PM. During the visits, they are allowed to bring food to share in a family dining setting during their visits. The clients can earn Home Passes after being successful in the program for five weeks. They can have 24 to 48 hour passes to reunify with their families."

Substance Abuse Counseling: Acceptable Unacceptable: _____

Victim Awareness Classes: Acceptable Unacceptable: not available

Gang Awareness Classes: Yes No Details: 2nd chance class

Sexual Harassment Classes: Yes No Details: _____

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Parenting Classes: Yes No Details: Young Fathers Group

Vocational Classes: Yes No Details: See culinary programs mentioned below. They also use Paxton Patterson units to teach the youth things like tile laying, electric wiring, etc.

Work Program: Yes No Details: They have a Culinary Arts program (CAT) where one youth can work with the chef to learn about working in the kitchen. They can earn a food handling certification after passing an online test. They also have another program they are piloting right now where a chef comes in 3 times a week to work with a larger group. They can earn a food handling certificate from that program as well after passing an online test.

Other: Staff have taken youth on deep sea fishing and camping trips. They look for new experiences for the youth and try to show them alternatives to gang life.

Staff are always looking for projects for the youth to work on – especially to work with their hands. The youth at Glenwood built all the garden boxes for the garden and are currently working on an outdoor pizza oven. Staff are hoping to bring more tradespeople up to talk with the youth. And they spoke of bringing an old car in that the youth could work on.

Discipline of Minors

Describe the discipline process of minors: They use a point system to earn privileges. The discipline process involves taking points away or removing privileges (softball, home pass).

Comments: _____

Grievances

Grievance Process: Acceptable Unacceptable: Youth fill out form and put it in grievance box. The ISM checks the box every few days and staff handle the grievance.

Number of grievances since last inspection: 21 (8 were from same youth)

Trends and/or Comments: minor grievances

Correspondence / Telephone

Access US Mail?: Yes No Details: _____

Postage Free?: Yes No Details: _____

Incoming/Outgoing Mail (screened, etc.): Yes No Details: Staff scans it

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Provisions for Confidential Correspondence: Yes No Details: They will open the letter to confirm it's on lawyer letterhead.

Access to Telephone?: Yes No Details: As long as they have a certain number of points. No phone call if they have a home pass. At least once a week and at least 5 minutes long.

Comments: _____

Visiting

Visiting Schedule: Weekdays _____ Weekends Sunday 1:30 – 4 Special Events _____

Adequate Space: Acceptable Unacceptable: _____

Staff Supervision: Acceptable Unacceptable: _____

Privacy Provided: Yes No Details: _____

Do all minors have access to visitation?: Yes No Details: _____

Under what circumstances would visitation be restricted?: If they go to the hall for discipline reasons.

Are visitation logs kept?: Yes No Details: _____

They will make certain accommodations. One of the boys goes home for his home pass during the week because of his mother's work schedule.

School

Number of Full-Time Instructors: 1.3 Number of Full-Time Instructional Aids: _____

Frequency of Substitute Teachers: _____ Number of minors attending School: all who are at camp

Average Classroom Size: 19 Max Classroom Size: 30

Number of minors on independent study: 0 Reason: _____

Number of Minors Not Attending School: 0 Reason: They would only not attend school if ill or at court.

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Describe the general atmosphere of the classrooms: Students were in gym class when we toured the school. But the interactions we observed during the volleyball game were positive. During lunch conversations, students were positive about school and their relationship with the teachers.

Adequate Supplies, Books, Paper, Computer?: Acceptable Unacceptable: They are using textbooks from 2006/7. They are not standards aligned but they were pretty new and looked good. They are in the process of buying new common core aligned math textbooks with others to follow.

Access to Computers/Internet?: Yes No Details: Currently youth do not have access to computers except in special circumstances (community college application, financial aid). Glenwood doesn't have the staff to monitor computer use right now. They will start using ipads in the classroom soon.

Describe the relationship between school and juvenile hall staff: This relationship seems to be quite good. Camp Staff interviewed seem committed to providing the best possible educational experience for all wards.

Describe access to school, recreation, etc. for minors confined to their rooms: Educational and recreational programs are available to all minors at all times. Should a serious breach of expected behavioral standards occur, the minor would be sent to the YSC. While at the Camp, all minors attend class. Recreational opportunities include scheduled physical education classes, basketball, volleyball, softball and weight training. Camp minors also have the opportunity to compete against minors from other camps in organized team activities such as basketball and cross country.

Comments:

Recent years have seen many positive trends in the Camp's educational program. Highlights of these improvements include:

1. The installation of a new principal who has considerable experience with educational programs for incarcerated youth.
2. A well trained and CLAD certified staff, with experience in the use of SDAIE strategies with the Camp's English Learner students. As noted in the County Office of Education's Local Control Accountability Plan (LCAP) the needs of the Camp's English Learners remain a top educational priority. The school is currently using High Point as the academic program for English Learners. However, staff is now researching the possibility of adopting the state approved EDGE program for such students.
3. The focus of the academic program on the improvement of academic language across the curriculum and the movement towards project based learning.
4. The school now uses 2007 editions of Prentice Hall textbooks for science, math, biology, English and earth science. Teachers have been trained in issues relating to the Common Core and the County is now looking into the purchase of materials aligned to these standards.

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- 5. In an effort to better prepare students for the State’s assessment program, the school field-tested the new Smarter Balanced Assessment in the spring of 2014. Camp students will take these this assessment, along with the California High School Exit Examination, this coming spring.
- 6. Resource assistance is available two days per week and is being provided in individual, pair or group setting.
- 7. The program is now working towards gaining WASC Accreditation.

Medical and Mental Health Services

Physical Health Screenings

(confidential, trained staff, access, etc.): Acceptable Unacceptable: Done at the hall before they go to Glenwood

Mental Health Screenings (confidential, trained staff, access, etc.):

Acceptable Unacceptable: Done at the hall before they go to Glenwood

Dental Services: Acceptable Unacceptable: Done at the hall once a month. If youth has an emergency, they will take them to a dentist.

Medication Access & Distribution: Acceptable Unacceptable: Nurse comes in once a week. Staff are allowed to give Motrin, antacid and Tylenol without a nurse.

24/7 on-call emergency medical and health services: Acceptable Unacceptable: In an emergency, staff would call 911. LaHonda fire Dept. usually responds within 7 to 8 minutes. Or they would take them to the emergency room (Stanford). They have access to an on-call nurse at YSC seven days a week, from 7:00 AM to 11:00 PM. They call County General at 573-3222 from 11:01 PM to 6:59 PM if we need medical assistance.

Comments: _____

Overall Impressions, Comments, and/or Concerns

General comments or concerns that should be noted that haven’t already been

addressed?: We were very impressed with the program at Camp Glenwood. As mentioned above, the staff really care about the youth and work very hard to provide them with an excellent program. One minor issue we would like to see addressed is the paint peeling on the walls in the unit. This is a county issue – they are the only ones that can paint the walls at Glenwood.

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One note not covered elsewhere: If there are only a few youth without home passes for a weekend, they may go to the hall for the weekend.

Signature of Commissioner(s) preparing this report:

/s/ Mieke Barrows Date: 9/23/2014

/s/ Richard Boitano Date: 9/23/2014

/s/ Al Serrato Date: 9/23/2014