


ADDENDUM TO DBE RFQ DOCUMENTS

	ADDENDUM #01
	San Mateo County, 555 Government Center, Fifth Floor, Redwood City, CA 94063
	Project: San Mateo County Emergency Dispatch and Response Project – RFQ of DBEs
	Date: April 9, 2015

Addendum #01 – The following clarifications are provided based on questions received through close of business day, April 6, 2015, and must be added/considered when completing your submittal: Acknowledgement of receipt of this **ADDENDUM** is required in the proposal’s cover letter of introduction. Please clearly note the addendum date and number.

Item:

- 1. The Mandatory Prequalification Conference for the San Mateo County Emergency Dispatch and Response (CEDAR) Project – RFQ of DBEs was held on Friday, April 3, 2015 at 10 a.m. It included a Non-mandatory site walk.**

Responses to Submitted Questions:

1. In reference to the construction experience on page 14, Section B, “At least three (3) projects must have utilized the Design-Build delivery method”, would you accept projects utilizing any alternative method in general, including Lease-Lease/Back or CM at Risk?

Response: Design-Build is the only acceptable delivery method for the projects requested in this section.

2. Would you be able to provide editable forms so we can easily fill out forms?

Response: No editable forms will be provided. Legible/handwritten forms or text boxes inserted onto each form is acceptable.

3. We would like a copy of the Project Labor Agreement (PLA) as soon as possible.

Response: The PLA for this project is under review by County Counsel. This review will not be completed by the time the RFQ of DBE process completes. It will be included in the RFP.

4. Can you identify how many dispatch positions are required for this facility and what party (DBE or End User) will be in charge of procurement?

Response: We have identified 20-22 stations. Clarification on the procurement responsibilities will be provided in the RFP.

5. Under the Construction Experience (B, page 14), bullet point (4) do the three DB delivered projects need to be in CA or can they be anywhere?

Response: The three (3) projects must have utilized the Design-Build delivery method, but need not be in CA.

6. Can the preliminary schedule that has been prepared be shared with the DBE's? We understand that it is preliminary and subject to be altered, but would give us a good idea of timeframes.

Response: The County has shared its overall project schedule which started with the RFQ solicitation process and includes project delivery by October 2017. The County also indicated that it hopes the DBEs submitting proposals will be able to complete the project earlier.

7. Will a copy of the sign-in sheets be provided?

Response: Copy of all sign-in sheets are attached.

8. Will the Geotechnical Report be part of the RFP?

Response: Yes, a copy of the Geotechnical report will be included in the RFP for proposal purposes only. The DBE will be responsible for hiring a geotechnical engineer to prepare their own geotechnical report that will be the basis for design.

9. Please clarify SBE/MBE/WBE/DVBE project requirements.

Response: The County does not have any SBE/MBE/WE/DVBE requirements for this project.

10. Please clarify the role and responsibility of the Proposal Manager and if it is required of one specific entity (i.e., Architect or GC).

Response: The Proposal Manager shall be a person designated by the DBE team. The Proposal Manager shall be responsible for all communications with the County during the RFQ & RFP process; and shall be the single point of contact for questions, inquiries, clarifications, and correspondence during the entire RFQ and RFP process. The proposal manager may be from any entity associated with the DBE team.

11. Who do we need to contact to confirm or deny that we are registered with the Department of Industrial Relations?

Response: Please contact the Department of Industrial Relations immediately to confirm your firm's registration status. Note: No contractor or subcontractor may be awarded a contract for public works on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

12. Page 13 of the RFQ under Experience requires 15 resumes under the categories of DBE, Design Team, and Construction Team. These resumes are then scored with a maximum of either 10 or 20 points for a total possible score of 240 points. See Page 69. Our team is currently planning on fulfilling some of the positions listed with the same individual. For instance, our Design Architect and Architect of Record is currently envisioned to be the same individual. Also, our DBE Project Director and Project Manager is currently envisioned to be the same individual. Please confirm that this will be allowed and if so, the maximum possible score will be adjusted such that we could still earn a maximum of (20+20) or 40 points and not otherwise be penalized.

Response: The DBE may propose an individual for more than one listed position. The scoring will be adjusted to allow for the DBE to obtain the full point value for each position based upon the qualifications of the person proposed even if that person is proposed for more than one position.

13. Please provide a list of all review entities or AHJ's (Authority's Having Jurisdiction). In particular, please confirm that the fire-life-safety review will not be through the State Fire Marshall.

Response: Fire/Life-safety review will be done by the City of Redwood City. Further clarification on AHJ's will be provided in the RFP.

14. Please refer to the RFQ, page 13, list of resumes required: Can the DBE "Project Executive" be the same person as the DBE "Project Director", and also be same person as the Construction Team "Design Manager" if the GC is going to be the DBE for this project?

Response: Please see the response to question 12 above.

15. Is the County going to provide a stipend for the three DBEs in the RFP process? If so, what is the amount?

Response: Yes, there will be a stipend of \$25,000 provided to the 2 DBEs not selected.

16. Who is handling the technology integration and migration for the cut over?

Response: Responsibilities for technology integration and migration cut over will be clarified in the RFP.

17. Can the projects requested as Design Build include an expanded range of alternative delivery projects such as CM@R, P3 or other variations on DB?

Response: Please see response to question 1 above.

18. Can firms use individual project experience of key staff in the working relationship matrix in addition to or in lieu of the DBE firms' experience?

Response: The purpose of the Working Relationships Matrix is to show which of the projects identified in the Qualifications Statement the proposed staff has worked on. If proposed staff members have worked on other DB projects this can be listed in the individuals resume profile.

19. Can the DBE show an individual for the design architect if they are part of the Architect of Record team? If so, how will this impact scoring?

Response: Please see the response to question 12 above.

20. Page 6 of the RFQ stipulates that qualifications submissions must be directed simultaneously to both Doug Koenig and Dolores Montenegro. Could you clarify who firms should address the final submission to as the contacts are located on two different floors.

Response: Please make RFQ submissions to:

Doug Koenig, Deputy Director
County of San Mateo, Department of Public Works
555 County Center, Fifth Floor
Redwood City, CA 904063

21. Within Section I (D) Information about the Design Architect (page 30 of the RFQ), the prompt on question 5(b) refers to the Architect of Record. Please confirm that this should not say the Design Architect.

Response: .Yes, it should say "Design Architect" and not "Architect of Record" in both questions 5(b) and 5(c) of Section I (D) on page 30.

22. Please let us know the Geotechnical Engineer that you have used for this site in the past and if would recommend, prefer them for this project. Please let us know if the County would prefer not to use the previous firm. Desired information follows:

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- a. Analysis Completed
- b. Structural Recommendations
- c. Subsurface Groundwater Information
- d. Corrosive Soils Conditions (if applicable)
- e. Underground Contamination (if applicable)
- f. Vapor Intrusion Recommendations (if applicable)

Response: The Geotechnical Engineer engaged by the County for this site is Engeo. A copy of their geotechnical report will be provided as part of the RFP for cost proposal purposes only. The selected DBE will be required to provide their own geotechnical report as the basis of their design. The County has no preference as to the geotechnical firm used by the selected DBE.

23. Please provide the Programming information discussed in the 04.03.15 meeting.
24. Please provide the Specifications information discussed in the 04.03.15 meeting.
25. Please provide the project Feasibility Study.
26. Please provide the project site analysis if separate from the Programming or Feasibility Study information.
27. Please let us know if you have a recent traffic report for the vicinity. If a report is available please share it.
28. Please let us know if you have a civil site plan with boundaries, grades, access, and utilities. If plans available please share them.
29. Please let us know if you have an Alta survey. If a plan is available please share it.
30. Please confirm if you are looking for design recommendations as part of the RFQ Process or only for the RFP process.

Response: The following response applies to questions 23 through 30 above:
The information requested, as much as it is available, will be provided as part of the RFP process.
The County is not expecting design recommendations as part of the RFQ process.



County Emergency Dispatch and Response Project (CEDAR)

Request for Qualifications DBE

Mandatory Briefing Conference

10 a.m., Friday, April 3, 2015,

455 County Center, Meeting Room 101

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