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*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*



Linda Lopez, Chair  
 Rafael Avendano, Vice-Chair  
 Laura Caplan  
 Beatriz Cerrillo  
 Mary Martinez  
 Dale Miller  
 Everardo Rodriguez  
 Esperanza Vázquez  
 Diane Zermeno, Youth Member  
 Emily Cordova, Alternate Youth Member

## North Fair Oaks Community Council Meeting Minutes

Thursday, September 24, 2015

7:00 p.m.

**Fair Oaks Community Center Multi-Purpose Room, 2600 Middlefield Road, Redwood City**

Issue	Discussion	Decision/ Next Step/Action
<b>Roll Call</b>	<p>Present: Laura Caplan, Beatriz Cerrillo, Linda Lopez, Everardo Rodriguez, and Esperanza Vasquez</p> <p>Absent: Rafael Avendano, Dale Miller, Emily Cordova, Mary Martinez, Diane Zermeno</p>	
<b>Public Comment</b>	<ol style="list-style-type: none"> <li>1. Debbie Schechter, PCRC, made an announcement about the two upcoming Sheriff's Office North Fair Oaks Community Dialogues. It's an opportunity to talk with the Sheriff's Office about your ideas and concerns for the community of North Fair Oaks. The first dialogue will occur on October 28<sup>th</sup> at 7 p.m. at the Fair Oaks Community Center. The second dialogue will occur on Monday, November 9<sup>th</sup> at 7 p.m. at the SportsHouse.</li> <li>2. Sallie Lin and Karla Gallegos of the San Mateo County Elections Office, advised the Council that with the passage of AB 2028(Mullin-D22) the County of San Mateo is allowed to conduct a pilot program for all-mailed ballot elections through December 31,2017, excepting federal elections. They announced that the upcoming November 5, 2015 election would be conducted through the mail with drop off voting centers in each city and also at the Fair Oaks Community Center.</li> </ol>	

	<p>3. Sergio Sanchez, a North Nottingham resident, stated that his family still hasn't received any assistance from Sister Christina and from Michael Pierce. Sergio is hoping that Sister Christina would be able to assist his family.</p>	
<p><b>Approval of Minutes</b></p>	<p>Councilmember Everardo Rodriguez made a motion to approve the minutes of the September 24, 2015 meeting. Councilmember Laura Caplan seconded the motion.</p> <p>Councilmembers Laura Caplan, Beatriz Cerrillo, Linda Lopez, Everardo Rodriguez, and Esperanza Vasquez voted to approve the minutes.</p>	
<p><b>Recommendation regarding proposed parking regulation modifications at 2384 Bay Road and 354 First Avenue</b></p>	<p>Joe Lococo, Public Works, provided the following summary:</p> <p>The San Mateo County Department of Public Works has received two separate parking modification requests and are recommending approval of both. The requested parking modifications were: a 13 linear foot No Parking Zone at 2384 Bay Road and a 16 linear foot Compact Parking Zone at 354 First Avenue. Notification about the projects were sent out to the surrounding area and Public Works has not receive any opposition with regards to the project.</p> <p>Chair Linda Lopez asked if the Council could be given criteria to better evaluate future Public Works projects. Joe Lococo stated that he will create a criteria and Irving, Office of Supervisor Slocum will review the criteria before sending it to the Council.</p> <p>Councilmember Everardo Rodriguez wanted to confirm is the proposed items are in a commercial and residential area. Joe Lococo mentioned that they were.</p> <p>Councilmember Esperanza Vasquez asked if the surrounding neighborhood residents were notified of the items that are being considered. Joe Lococo said that the surrounding neighborhood was notified.</p> <p>Councilmember Everardo Rodriguez made a motion to approve the proposed parking regulation modifications at 2384 Bay Road and 354 First Avenue. Councilmember Beatriz Cerrillo seconded the motion.</p> <p>Councilmembers Laura Caplan, Beatriz Cerrillo, Linda Lopez, Everardo Rodriguez, and Esperanza Vasquez voted to approve the minutes.</p>	

**Presentation on  
Dumbarton Rail  
Corridor Trail**

Juan Salazar, Associate Manager of Public Policy, of Facebook introduced Joe Howard of H.T. Harvey and Associates who presented the following summary:

- Facebook will be presenting the project proposal to the Samtrans Board of Directors on December 3rd.
- The trail would start from Middlefield Road and extend all the way to the end of Willow and University Avenues in Menlo Park and East Palo Alto.
- The project proposal was designed to be compatible with future rail service if the Dumbarton spur were built. If approved, the first phase of construction would begin in 2018.
- Joe extoled the Dumbarton Rail Corridor Trail benefits including: the promotion of healthy lifestyle activities as well as the creation of safe trails to schools and area employers.
- The Dumbarton Trail would create a connection to Caltrain for pedestrian and cyclist commuters.
- The Dumbarton Trail would complement an existing network of trails and improve access to San Francisco Bay recreational destinations.
- The Dumbarton Trail would create safe street crossings, connect communities, and provide passage over the major physical barriers for pedestrians and bicyclists.

Joan, H.T. Harvey and Associates, stated the next step is to seek approval by the Caltrain Board of Directors. If approved, Facebook will conduct broader outreach and set up community meetings.

Chair Linda Lopez asked about the timeline. Joe Howard mentioned that outreach will be conducted in 2016 and construction phasing beginning in 2018, presuming approval by the Caltrain Board of Directors and support from the community is received.

Councilmember Laura Caplan asked if they are looking to move the railroad tracks. They are not looking to move the tracks, the project proposal places the trail on the bay side of the railroad tracks.

Councilmember Everardo Rodriguez asked if the meeting with Samtrans on December 3rd is open to the public. Joe stated that the meeting is open to the public.

Lauren Swezey, Facebook, stated that they are look into grant opportunities to support the project.

Councilmember Laura Caplan asked if Facebook is involved in any of the Dumbarton Rail discussions. Juan Salazar stated that Facebook had attended a couple of meetings. Facebook will be conducting a study

	<p>on the Dumbarton Rail.</p> <p>Chair Linda Lopez asked that H.T. Harvey and Associates report back to the Council at a future meeting and provide an update on the status of the project and the future outreach plan.</p>	
<p><b>Update on Redwood City Library</b></p>	<p>Derek Wolfram, Director of the Redwood City Library, presented the following summary:</p> <ul style="list-style-type: none"> <li>• Fair Oaks Library will be open on Saturdays from 10am to 5pm starting in November.</li> <li>• The County and the City are looking at a potential new site for the Fair Oaks Library during the development of the 2700 Middlefield Road project.</li> <li>• The Fair Oaks Library will be expanding at 2500 Middlefield Road (their current site).</li> <li>• The Fair Oaks Library is in the process of revitalizing their Spanish books program.</li> <li>• Fair Oaks Library will have Ipads and included in the Ipads will be educational apps.</li> </ul> <p>Councilmember Everardo Rodriguez asked if the books that the library can be donated to the Sequoia Adult School.</p> <p>Derek Wolfram that he will look into a potential collaboration.</p>	
<p><b>Supervisor Slocum's Report</b></p>	<p>Irving Torres, Legislative Aide to Supervisor Slocum, reported the following:</p> <ul style="list-style-type: none"> <li>• Supervisor Slocum is pleased to announce that registration is now open for <b>Connect15</b>, our annual technology in government conference. The conference will be held on Thursday, November 5<sup>th</sup> from 8 a.m. - 2:30 p.m. at GSVlabs in Redwood City.</li> </ul>	
<p><b>Planning and Building Report</b></p>	<p>Lisa Aozasa, Planning and Building, provided the following report:</p> <ul style="list-style-type: none"> <li>• NFO Rezoning Phase 1 – Neighborhood Mixed Use District/Middlefield Rd. – the proposed NMU District regulations, after receiving a recommendation of approval from the NFOCC in August, were reviewed by the Planning Commission in September and also received a recommendation for approval. The NMU District regulations are now scheduled for the Board of Supervisors hearing on November 3rd. If approved by the Board, they will become effective on December 3rd.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Parallel Efforts – Planning and Building Staff are participating in multi-departmental efforts to address other existing community issues that have been raised such as parking, billboards, neighborhood clean-up/illegal construction and affordable housing. Plans to strengthen those ongoing efforts are in the initial stages for the most part, so more detail can be provided to the next time Planning and Building reports to the Council.</li> </ul>	
<p><b>Middlefield Road Redesign Report</b></p>	<p>Millette Litzinger, AECOM, provided the following update:</p> <ul style="list-style-type: none"> <li>• The Steering Committee had their first meeting on September 9<sup>th</sup>, 2015</li> <li>• The first community workshop meeting was held on September 30, 2015. At that meeting, AECOM gave a presentation on streetscape design and gathered input from the community. The questions that were asked of the public in attendance were the following: <ul style="list-style-type: none"> <li>A. What amenities should be included? Examples are street lights, benches and trees.</li> <li>B. What sidewalk width and functionality do you desire for the business district on Middlefield Road?</li> <li>C. What option best balances pedestrian spaces or traffic calming?</li> </ul> </li> <li>• The Steering Committee will be receiving the feedback from workshop #1 on October 7, 2015.</li> <li>• The next community workshop will be held on November 4, 2015.</li> </ul>	
<p><b>NFO Forward Report</b></p>	<p>Jenifer Logia, of the NFO Forward, provided the following information:</p> <ul style="list-style-type: none"> <li>• On Saturday, October 3, 2015 the Public Art Workgroup hosted a North Fair Oaks Art Walk to celebrate recent public art accomplishments. Members of the Public Art Workgroup led a walking tour of nearby utility box murals, entrance sign sculptures, and photography exhibits in local businesses along Middlefield Road. Kids also made their own mini-paper utility box murals to take home.</li> <li>• A Call for Artists for a utility box mural at the corner of Waverly and 5th Avenue was released on September 28, 2015 and will close on October 30, 2015 at 5 p.m. Aspiring adult and student artists in San Mateo County are invited to apply. The workgroup will continue brainstorming public art projects and all ideas will be presented to the North Fair Oaks</li> </ul>	

	<p>Community Council.</p> <ul style="list-style-type: none"> <li>The Middlefield Road Redesign Steering Committee held their second meeting on October 7, 2015 with a turnout of about 30 stakeholders from the North Fair Oaks community. North Fair Oaks Forward continues to support the outreach and facilitation efforts provided by Steve Rasmussen Cancian (Shared Spaces) in preparation for the second community wide workshop on Wednesday, November 4, 2015 at Garfield Elementary School (3600 Middlefield Road, Menlo Park) at 6:30 p.m.</li> </ul>	
<b>Councilmember Reports</b>	<p>Councilmember Laura Caplan stated that Fair Oaks Beautification Association will be hosting a playground event on Halloween.</p> <p>Councilmember Everardo Rodriguez stated that he attended the Middlefield Road re-design community meetings and he noted that the Steering Committee members had concerns with regards to parking and gentrification.</p> <p>Chair Linda Lopez announced that Sheriff Munks has made the decision to discontinue the coordination of the North Fair Oaks Festival.</p>	
<b>Adjournment</b>	<p>Chair Linda Lopez adjourned the meeting at 9:00 p.m.</p>	

<b>Next Meeting</b>
<p><b>North Fair Oaks Community Council Study Session</b>  <b>Thursday, November 19, 2015 at 6:00 p.m.</b>  <b>Location to be determined</b></p>