



County of San Mateo Planning & Building Department
Agricultural Advisory Committee

455 County Center, 2nd Floor
Redwood City, California 94063
650/363-4161
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Brenda Bonner BJ Burns Robert Cevasco
Louie Figone Marilyn Johnson Teresa Kurtak
Peter Marchi Doniga Markegard Robert Marsh
April Vargas

MEETING PACKET

Date: Monday, September 14, 2015
Time: 7:30 p.m.
Place: San Mateo County Farm Bureau Office
765 Main Street, Half Moon Bay, California

AGENDA

1. **Call to Order**
2. **Member Roll Call**
3. **Guest Roll Call**
4. Public Announcements/Comments for Items Not on the Agenda
5. A new statewide Septic System Policy recently went into effect that requires County of San Mateo to update the current Septic System Ordinance and the related on-site systems manual. Over the past year, Environmental Health Services staff have worked with industry and jurisdictions representatives to draft proposed changes to the County's Septic System Ordinance. Environmental Health staff are now working to introduce proposed changes to interested parties, answer questions, and seek feedback related to the state-mandated updates. This item is informational only to the AAC. The proposed ordinance is anticipated to be presented to the County Board of Supervisors for approval at their regular December 8, 2015 meeting.

Greg Smith, Environmental Health Supervisor of Water Protection and Land Use Programs will present proposed updates to the Septic System Ordinance that are relevant to the Agricultural Advisory Committee.
6. Consideration of the Action Minutes for the August 10, 2015, regular meeting
7. **Adjournment**

Agricultural Advisory Committee meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the County Representative at least five (5) working days before the meeting at (650) 363-1814, or by fax at (650) 363-4849, or e-mail srosen@smcgov.org. Notification in advance of the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

ROLL SHEET – September 14, 2015

Agricultural Advisory Committee Attendance 2014-2015

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
VOTING MEMBERS													
Brenda Bonner	X	X	M	X	M	X	M	X	X	X	X	X	
BJ Burns	X	X	E	E	E	X	E	X	X	X	X	X	
Robert Cevasco	X		E		E	X	E	E	X		X	X	
Louie Figone	X		T	X	T	X	T	X	X	X	X	X	
Marilyn Johnson		X	I	X	I	X	I			X	X	X	
Teresa Kurtak			N	E	N	E	N						
Peter Marchi	X	X	G	X	G	X	G	X	X	X	X	X	
Doniga Markegard	X	X		X		X		X		X	X		
Robert Marsh	X	X	C	X	C	X	C	X	X	X	X	X	
April Vargas			A	X	A	X	A	X	X	X	E	X	
Vacant			N		N		N						
NON-VOTING MEMBERS													
Natural Resource Conservation Staff			C		C		C						
San Mateo County Agricultural Commissioner	X	X	E	X	E	X	E	E	X	X	X	X	
Farm Bureau Executive Director	X		L	X	L		L						
San Mateo County Planning Staff	X	X	E	X	E	X	E	X	X	X	X	X	
UC Co-Op Extension Representative	E	X	D	X	D		D						



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Meeting Minutes
Regular Meeting August 10, 2015

1. Call to Order

Robert Marsh, Committee Chairman, called the Regular Meeting of the Agricultural Advisory Committee (AAC) to order at 7:30 p.m. at the San Mateo County Farm Bureau Conference Room in Half Moon Bay, California.

2. Member Roll Call

Robert Marsh, AAC Chairman, called the roll. A quorum (a majority of the voting members) was present, as follows:

Regular Voting Members Present

Brenda Bonner
BJ Burns
Robert Cevasco
Louie Figone
Marilyn Johnson
Peter Marchi
Robert Marsh
April Vargas

Regular Voting Members Absent

Teresa Kurtak
Doniga Markegard

Nonvoting Members Present

Fred Crowder
Steven Rosen

Nonvoting Members Absent

Virginia Lj Bolshakova
Jim Howard

3. Guest Roll Call

Guests Present

Kerry Burke
Lorene Burns
Cindy Ellis

JR Ellis
Joey Figone
Dante Silvestri
Ben Wright

4. Public Announcements/Comments for Items not on the Agenda

- 7:31 Ben Wright of the Peninsula Open Space Trust introduced himself.
- 7:32 Kerry Burke announced that the County Government sent out Williamson Act questionnaires.
- 7:34 BJ Burns passed out excerpts from the PAD Chapter of the Zoning Regulations that included Section 6365, which established the Agricultural Advisory Committee.
- 7:36 Bob Marsh proposed sending an AAC member to the Planning Commission.
- 7:38 Fred Crowder reported on the Crop Report.

5. Answer to 513 Stage Road Inquiry About Ongoing Work

- 7:41 Steven Rosen described the permits issued for development at 513 Stage Road as requested. The attendees asked why the Agricultural Advisory Committee did not have the opportunity to review the Coastal Development Permit Exemption and administrative Building Permits and discussed why it should have been referred to the AAC. Bob Marsh announced that he would visit the Planning Department and report back to the AAC.

6. 1) Consideration of a Coastal Development Permit (CDP) and a Planned Agricultural Permit, pursuant to Sections 6328.4 and 6353 of the San Mateo County Zoning Regulations, to amending an existing Farm Labor Housing permit for two new Farm Labor Housing units, each approximately 1,700 square feet in size and; 2) the renewal of the Farm Labor Housing permit for eight existing units on the property. The property is located in the unincorporated Rural Midcoast area of San Mateo County. The CDP is appealable to the CA Coastal Commission.

- 7:57 Steven Rosen presented two pages of the staff report.
- 7:59 The Agricultural Advisory Committee noticed that the staff report stated that there were no prime soils found on the site, but that there is prime agricultural land. It discussed the difference.

8:05 BJ Burns moved to recommend approval of the project as proposed. Marilyn Johnson seconded the motion. The motion was approved with Louie Figone abstaining from the vote.

8:06 Kerry Burke brought up **Item 5**. The Agricultural Advisory Committee continued discussing **Item 5**.

8:12 The Agricultural Advisory Committee began discussing **other parcels and topics**.

7. Consideration of the Action Minutes for the July 13, 2015, regular meeting.

8:14 Brenda Bonner moved to approve the minutes.

8:14 Dante Silvestri discussed **Item 5**.

8:14. The Agricultural Advisory Committee made corrections to the minutes. Fred Crowder asked why Steve Rosen did not answer whether yurts are allowed as Farm Labor Housing. BJ Burns asked to receive the meeting packets earlier.

Brenda Bonner moved to accept the minutes as corrected.

April Vargas seconded the motion.

The motion was approved unanimously.

Adjournment